

**Po Leung Kuk Laws Foundation College**

**Report on Implementation of Measures to Safeguard National Security and Promote National Security Education**

**Academic Year: 2023/2024**

Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
School administration	<p>(1) The Core Team and the Working Group of Safeguarding National Security and National Security Education are established and updated.</p> <p>(2) The implementation of National Security Education is addressed in the first staff meeting before the commencement of the new school year.</p> <p>(3) Major ordinances, regulations and school administration guides relating to school education and school administration and the National Security Law are addressed in the first staff meeting before the commencement of the new school year.</p> <p>(4) Crisis management guidelines on National Security is revised to safeguard the school premises and people against issues endangering national security.</p>	<p>The Core Team and Working Group of Safeguarding National Security and National Security Education has been formed by Principal, Vice Principals/Assistant Principals, Head of General Administration Board, Department of Mathematics, English, Chinese, ICT, Technology of Living, Biology and Board of Social Science in September.</p> <p>The framework and work plan on safeguarding National Security and promoting National Security education implemented by different subjects were discussed in the first staff meeting on 21 August 2023. The first meeting of the Core Team was conducted on 16 January 2023.</p> <p>In the first staff meeting on 21 August 2023, some major ordinances, regulations and school administration guides related to school education and school administration were reminded. They included Education Ordinance, Education Regulations, Codes of Aid, School Administration Guide, Prevention of Bribery Ordinance, Public Health And Municipal Services Ordinance, Fire Safety (Buildings) Ordinance, Employment Ordinance, Employees Compensation Ordinance, Mandatory Provident Fund Schemes Ordinance, Occupational Safety and Health Ordinance, Occupiers Liability Ordinance, Minimum wage Ordinance, Personal Data (Privacy) Ordinance, Copyright Ordinance, Sex Discrimination Ordinance, Disability Discrimination Ordinance, Family Status Discrimination</p>	<p>The Core Team and Working Group of Safeguarding National Security and National Security Education has been updated and the team list was recorded in the Crisis Management Handbook and the School Committees and Organizational Chart</p> <p>Curriculum documents related to National Security education were kept by the Core Team and subject departments.</p> <p>The Work plan and policy has been developed and addressed in the first staff meeting before the commencement of the new school year.</p>

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	<p>(5) The procedures on displaying National Flag, conducting a National Flag Raising Ceremony and playing and singing the National Anthem are established (Reference: EDB Circular No. 11/2021). Members of the Core Team of Safeguarding National Security and National Security Education are responsible for inspecting the proper way of raising and lowering the National flag.</p> <p>(6) School's mechanism and procedures for organising activities to ensure that activities to be held under the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organised by alumni or parent-teacher associations for students, activities engaging outside instructors, etc.) are refined so that all of the activities do not involve acts and activities that endanger national security.</p> <p>(7) School's mechanism and procedures for management of school premises (including the hiring out of school facilities and regular review of the library collection) are refined to ensure the school activities will not involve acts or activities that endanger national security.</p>	<p>Ordinance, Race Discrimination Ordinance and The National Security Law.</p> <p>In 27 October 2023, the member list and guidelines of the Crisis Management Handbook (p.48) was updated to strengthen the measures for Safeguarding National Security and National Security Education.</p> <p>The record of the National Flag Raising Ceremony has been renewed on 1 September 2023. The National Flag was displayed on each school day. The Core Team was responsible for inspecting the proper way of raising and lowering the National flag.</p> <p>Inspection has been done in September to make sure all guidelines including National Security Law in the recruitment policies and procedures set by Po Leung Kuk and the Education Bureau had been included in our recruitment documents. Necessary statements related to the National Security Law had been updated and included in the recruitment documents upon advice and agreement by the authorities mentioned. Declaration of safeguarding National Security had been prepared for guest speakers,</p>	<p>The Crisis Management Handbook was revised to strengthen the measures for Safeguarding National Security and National Security Education.</p> <p>The procedures on displaying National Flag, conducting a National Flag Raising Ceremony and playing and singing the National Anthem were established.</p> <p>Our school follows the recruitment policies and procedures established by Po Leung Kuk and advised by the Education Bureau. Declaration of safeguarding National Security had been prepared for guest speakers, interviewees and tenants to</p>

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		<p>instructors, interviewees and tenants to ensure that the person(s)/ the company or organization shall comply with the National Security Law.</p> <p>Documents related to procurement like tender documents have been revised in September.</p> <p>Inspection has been done in September to ensure that the display of words or objects within the campus (including school buildings, classrooms and bulletin boards, etc.), such as books (including printed and electronic library collections), electronic and online learning resources, publications and leaflets, etc. does not involve contents that endanger national security.</p>	<p>ensure that the person(s)/ the company or organization shall comply with the National Security Law.</p> <p>School has incorporated specific clauses into the quotation/ tender documents to allow disqualification of a supplier and to terminate the contract in the interest of national security.</p> <p>Our School has successfully created a peaceful and orderly school environment and atmosphere.</p>
Staff management	<p>(1) Staff handbook is revised to include the necessary role of teachers and non-teaching staff in the support of the implementation of the National Security Law.</p> <p>(2) The recruitment procedures are revised to include the agreement that candidates of teaching and non-teaching posts show support on the implementation of the National Security Law. EDB circulars regarding the National Security are attached with interview forms that candidates are required to read.</p>	<p>The staff handbook had been revised in August 2023.</p> <p>New Teacher Induction program was held in September and teacher appraisal interview was scheduled in April.</p> <p>The recruitment procedures had been revised to include the agreement that candidates of teaching and non-teaching posts should show support on the implementation of the National Security Law. EDB circulars regarding the National Security were attached with interview forms that candidates were required to read carefully.</p>	<p>The staff handbook had been revised to include the necessary role of teachers and non-teaching staff in the support of the implementation of the National Security Law.</p> <p>Timely and duly follow up on matters relating to the job performance and conduct of staff in accordance with the school-based staff management and appraisal system.</p>

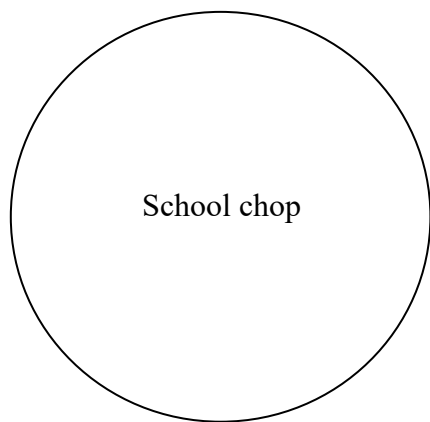
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Staff training	<p>(1) All teaching staff should formulate a plan to study EDB courses about National Security Law and Basic Law.</p> <p>(2) School-based workshops about the knowledge of National Security Law for non-teaching staff are held.</p> <p>(3) Important documents and publications related to National Security Law and Basic Law are displayed in Principal's office, Staff Room, General Office, Library and public places in the school.</p> <p>(4) External speakers are invited to give talks or workshops related to National Security Law or National Security Education for teachers.</p> <p>(5) Teachers are encouraged to attend EDB's courses related to National Security Law or National Security Education.</p>	<p>The policy of teachers' continuing professional development and staff development plan were reminded in the staff meeting on 27 October 2023. Teachers' staff development plans were reported in staff appraisal forms.</p> <p>School-based staff development sessions for promoting the knowledge of National Security Law had been arranged.</p> <p>Important documents and publications related to National Security Law and Basic Law (e.g. 《中華人民共和國憲法》、《中華人民共和國香港特別行政區基本法》、《中華人民共和國香港特別行政區維護國家安全法》、《中華人民共和國香港特別行政區維護國家安全法第四十三條實施細則》、教師專業操守指引 (2022)、教育局通告第 11/2020 號《中華人民共和國香港特別行政區維護國家安全法》、教育局通告第 3/2021 號《國家安全：維護安全學習環境 培育良好公民》) were displayed in Principal's office, General Office, Library and Conference rooms in the school.</p> <p>Different workshops were organized</p> <ul style="list-style-type: none"> <li>• “Handling complaints II From the perspective of School-based Handling Complaint Policy and Procedures” on 29 September 2023</li> <li>• “Detecting, Supporting and Making referral for Students with Suicidal behaviours” on 1 December 2023</li> <li>• “Get to know more about the anxiety problems among children and adolescent” on 15 March 2024</li> </ul>	<p>School management and teaching staff successfully took the initiative to avail themselves of the documents issued by EDB, in order to gain a better understanding of the National Security Law, enhance their awareness of law-abidingness and obtain the latest information about the said law.</p> <p>School organized workshops and different opportunities to remind teachers to uphold professional conduct at all times with reference to the “Guidelines on Teachers’ Professional Conduct” formulated by EDB to devise measures on staff management and professional development plans.</p>

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Learning and teaching	<p>(1) The National Flag is displayed on each school day and flag-raising ceremony is held in the morning assembly every Monday.</p> <p>(2) All subjects should study and follow the suggestions and instructions of the curriculum framework of National Security Education set by EDB.</p> <p>(3) Scheme of work of each subject should display how the curriculum framework of National Security Education is implemented.</p> <p>(4) Department Heads should set up a team to review all teaching and learning materials related to National Security Education from time to time.</p> <p>(5) Lesson observation exercise is adopted to study the implementation of the curriculum framework of National Security Education.</p> <p>(6) All documents including meeting minutes, Scheme of work and teaching and learning materials are saved in a common folder in the school server for inspection.</p> <p>(7) Our school joins EDB's Sister School Scheme to promote connections and exchange with secondary schools in</p>	<p>The National Flag Raising Ceremony was scheduled on every Monday and The National Flag was displayed on each school day.</p> <p>The implementation of the Curriculum Framework of National Security Education in the school was further strengthened on 14 December 2023.</p> <p>For Scheme of work and related subject documents, inspections were done on 24 October 2023.</p> <p>Department Heads had set up teams to review all teaching and learning materials, there materials were required to save in a common folder in the school server for inspection.</p> <p>The centralized records of lesson observation were reported on 3 May 2024.</p> <p>The Senior Secondary Curriculum Citizenship and Social Development (CSD) had been implemented for S4 and S5. Timetable and teaching materials had been saved in a common folder in the school server for inspection.</p> <p>A 2D1N CSD tour for our S5 students was organized on 20-21 June 2024.</p> <p>The following Mainland tours were organized to promote students' understanding on National Security and appreciation on Chinese culture.</p> <ul style="list-style-type: none"> <li>• Foshan, China – Foshan Table Tennis Training Tour (4 - 8 July 2024)</li> <li>• Guangzhou –廣州番禺歷史文化及科技探索之旅(4 March 2024)</li> <li>• 錦田文物徑 –中四級公民與社會發展科考察活動</li> </ul>	<p>School successfully establish monitoring mechanisms for regularly reviewing the content and quality of learning and teaching (including teaching resources) and assignment (such as worksheets, electronic and online learning resources)</p> <p>School provided many activities to help students understand events from different perspectives and to cultivate students' sense of responsibility to safeguard national security.</p> <p>School successfully reviewed and enriched the curriculum contents of relevant key learning areas (KLAs)/ subjects, Moral, Civic and National Education, the Constitution and the Basic Law, etc., with a view to promoting among students a clear understanding of the importance of national security.</p>

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	<p>China.</p> <p>(8) The Senior Secondary Subject Citizenship and Social Development is implemented.</p> <p>(9) Mainland Study Tours of the Subject of Citizenship and Social Development is organized.</p>	<p>(2 November 2023)</p> <ul style="list-style-type: none"> <li>Nanshan District, Shenzhen –Greater Bay Area AI for the Future Experiential Camp 2024 (19 August 2024)</li> </ul>	
<p>Student guidance, discipline and support</p>	<p>(1) Our school-based life education curriculum is revised to strengthen the senses of belonging to the country and national identity and values of being good law-abiding citizens.</p> <p>(2) Values Education Committee develop learning activities for students so that they can be enriched to develop a sense of belonging to the country, an affection for the Chinese people and a sense of national identity.</p> <p>(3) Pastoral Care Board and Values Education Committee promote the activities jointly organized by the EDB and Security Board according to EDB Circular no. 174/2022.</p>	<p>Our life education curriculum aimed to provide positive attitude to students towards their life. It included social relationship with others. Lessons related to National Education have been provided to S1-S3.</p> <p>Awarding Scheme for positive behavior has been set up and announced on 5 September. A discipline briefing session has been held to remind the rules and regulations at the beginning of the school term. Students may also refer to the discipline handbook.</p> <p>Different Learning activities were organized by Values Education Committee:</p> <ul style="list-style-type: none"> <li>27 November 2023: 中國建築模型拼裝小組</li> <li>8 May 2024 中國國粹文化推廣——四川變臉</li> <li>December 2023 有問有答《基本法》問答比賽</li> <li>12 November 2023 沙頭角禁區時空探索之旅</li> <li>December 2022 南京大屠殺死難者國家公祭日展板</li> <li>7 February 2024 新春嘉年華 (校本活動)</li> <li>4 December 2023 國家憲法小知識影片觀賞</li> <li>December 德育及國民教育午間小劇場 (</li> </ul>	<p>Desirable discipline work was recognized students' efforts, the educational consequences were clearly informed. Positive behavior, attitude and values demonstrated by students were acknowledged with commendation and recognition.</p> <p>School devised appropriate guidance and discipline strategies that are specific to the root cause.</p>

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		Different Learning activities were organized by Pastoral Care Board: <ul style="list-style-type: none"> <li>• Healthy School Program</li> <li>• 憲法和基本法學生網上學習課程</li> <li>• 13 March 2023 國民教育講座(中一級)</li> <li>• 11 March 2023 國民教育講座(中二級)</li> <li>• 15 March 2023 國民教育講座(中三級)</li> </ul>	
Home-school cooperation	(1) Students and parents are encouraged to actively participate in different learning events related to National Security on National Security Education Day. (2) Parents are encouraged to attend seminars related to National Security organized by EDB, Security Board or other Government parties. (3) Parent-Teacher Association organizes some activities to encourage parents and students to enrich knowledge of National Security.	Our students and parents were encouraged to participate in different events (e.g. 中國探月工程展覽、2023 國家安全標語創作及海報設計比賽、國慶日問答比賽宣傳海報) related to National Day organized by Curriculum Development Institute, Education Bureau. To promote Constitution Day, the establishment of Constitution Day was mentioned and some quality videos about Constitution suggested by the Education Bureau were played in the morning assembly. Parents are invited to join our New Year Carnival on 7 February. Different workshops were organized throughout the year <ul style="list-style-type: none"> <li>• 親子版 - CAPALA 創新職業探索互動卡牌遊戲工作坊</li> <li>• 表達藝術體驗工作坊</li> <li>• 輔導講座【愛惜生命—精神健康關注講座】(正向家長學院)</li> <li>• 土耳其燈親子工作坊</li> <li>• 扭扭燈親子工作坊</li> <li>• 音頻療癒-音叉家長體驗工作坊</li> </ul>	Schools organized different parent education activities, and consider the inclusion of elements about Chinese culture. Schools may also conduct seminars for parents to assist them in helping children understand the spirit of the enactment of the National Security Law in a rational and positive manner and develop proper values. Schools organized different workshops and small group activities for parents to learn the skills for helping children understand and analyse issues around them from multiple perspectives. And maintain close communication with parents and enhance homeschool cooperation by

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		<ul style="list-style-type: none"> <li>• 香薰按摩家長工作坊</li> <li>• 療愈的力量－園藝治療體驗家長工作坊</li> </ul> <p>To promote the establishment of collaborative safety initiatives between schools and parents, display boards (國家安全教育展板) and online learning platform (國家安全教育網上學習平台) were used to empower parents to actively participate in the identification and address of security risks.</p>	soliciting parents' support, understanding and collaboration, and join hands with parents to promote students' effective learning and healthy development
Others	<p>(1) Students are encouraged to participate in public competitions and seminars organized by Hong Kong Government to promote National Security.</p> <p>(2) Some school-based activities are organized to promote National Security Education.</p>	Students were encouraged to join various activities related to National Security education, for example, 憲法和基本法學生網上學習課程.	



Signature of supervisor: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Date: \_\_\_\_\_